



Hong Kong Institute of Value Management

P.O. Box No. 1358, G.P.O., Hong Kong

Email: membership@hkivm.org Website: www.hkivm.org

Aims

The aims of the Institute are as follows:-

- To create an awareness in the community of the benefits to be derived from the application of Value Management in Hong Kong.
- To encourage the use of the Value Management process by sponsors.
- To establish and maintain standards of Value Management practice in Hong Kong.
- To contribute to the dissemination of the knowledge and skills of Value Management.
- To establish an identity for the Institute within Hong Kong and overseas.
- To encourage research and development of Value Management with particular emphasis on developing new applications of the process.
- To encourage and assist in the education of individuals and organisations in Value Management in Hong Kong.
- To establish and maintain a Code of Conduct for practitioners of Value Management in Hong Kong.
- To maintain lists of Value Management Facilitators in Hong Kong.
- To attract membership of the Institute to support these objectives.

Activities

- **Seminars and Training:**
The Institute organises VM seminars and training courses on regular basis.
- **Luncheon Meetings:**
The Institute organises luncheon meetings for members and non-members. On each occasion, speakers will be invited to share their experiences on Value Management or related areas.
- **Publication:**
The Institute publishes a journal entitled “*The Value Manager*” on regular basis. Members will receive the newsletters free of charge. Members are also encouraged to send articles to the Institute for publication.
- **Lists of Value Management Facilitators:**
The Institute maintains lists of Value Management Facilitators for public and private clients in Hong Kong. Value management facilitators who want to be on the lists MUST BE members of the Institute.

Membership

Membership is open to individuals who have active and genuine interest in the promotion and applications of Value Management. The Institute’s membership is made up of six different classifications:

- *Honorary Fellow (HFHKIVM)*
- *Retired Member (RMHKIVM)*
- *Fellow (FHKIVM)*
- *Member (MHKIVM)*
- *Associate Member (AHKIVM)*
- *Student Member*

Membership (cont'd)***Honorary Fellow (HFHKIVM)***

Those persons who in the opinion of the Council have rendered outstanding service to the Institute or those persons who by reason of either their position or experience or eminence in their profession may be enabled to render assistance in promoting the objectives of the Institute may, by invitation of the Council, be elected as Honorary Fellows.

Retired Member (RMHKIVM)

Those Fellows or Members who are older than 60 and no longer practitioners in VM facilitation may, on application by a simple letter, be classified as Retired Members.

Fellow (FHKIVM)

The Institute may, from time to time, nominate those who have great contribution to the institute and/or of international reputation in VM to join the institute as fellow.

Members of the following qualification are eligible to apply for fellowship:

- 5 year full membership of HKIVM, and
- Senior position in the industry or on facilitator List A, and
- Contribution to the Institute or VM in general.

Member (MHKIVM)

This classification is available to individuals who can demonstrate a significant level of knowledge and experience in the field of Value Management.

For admission, details on the Application Form are to be completed with a copy of CV outlining professional employment, experiences and value management knowledge and experience. Applicants should provide details of VM training, application and techniques in VM process, number of VM studies, types of VM studies, role in VM process, duration and dates of VM workshop, etc. for assessment by the Institute.

Associate Member (AHKIVM)

The Associate Member classification is available to any individual who can demonstrate interest in the objectives of HKIVM, but may not have gained sufficient Value Management experience to qualify as a Member. Once Associate Members have obtained sufficient exposure to and experience of Value Management, they are encouraged to apply for full membership.

Student Member

All full time students who have interest in Value Management are welcome to apply.

Application Procedure

The *Entrance Fee* and the annual subscription are as follows:

Membership Grade	Entrance Fee	plus	Annual Subscription	
			Apply on or before 30 June	Apply on or after 1 July
Honorary Fellow (HFHKIVM)	NIL	+	NIL	
Retired Member (RMHKIVM)	NIL		NIL	
Fellow (FHKIVM)	HK\$300		HK\$1,000	HK\$500
Member (MHKIVM)			HK\$500	HK\$250
Associate Member (AHKIVM)			HK\$250	HK\$125
Student Member	NIL		NIL	

Note: Fees for overseas members will be the same.

- * For first time applicants, please add the Entrance Fee to the annual subscription. Application will not be considered until the Institute receives the full payment.
- * Members who would like to resume their membership have to pay the amount in arrears and a reinstatement fee of HK\$ 300.

There are two ways to make your payments:

- **Post a cheque in Hong Kong Dollars*** payable to “**Hong Kong Institute of Value Management Limited**” accompanied by the filled-in cut-off slip below to the following address.

Treasurer
 Hong Kong Institute of Value Management Ltd.
 PO Box 1358, G.P.O.
 Hong Kong

* Note: If you wish to make your payment in other currency, you are required to pay an additional bank administration charge of HK\$300.

- **Deposit** into the Hong Kong and Shanghai Bank (Account No.: 162-132047-001, Account Name: Hong Kong Institute of Value Management Ltd.) then send an email with a copy of your bank transfer / pay-in record and the filled-in cut-off slip below to our Treasurer (treasurer@hkivm.org) after your payment.

Note: If there is any bank administration charge required for the transfer, please ensure that the nett amount receivable by HKIVM meets the subscription amount.



HONG KONG INSTITUTE OF VALUE MANAGEMENT

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Email: membership@hkivm.org

Website: www.hkivm.org

FOR OFFICE USE ONLY

Membership No. _____

APPLICATION FOR MEMBERSHIP – Fellow / Member / Associate Member / Student Member*

Part I: Personal Details

Title	Surname	Other Names in full	Name in Chinese (if applicable)
H.K.I.D. /Passport No.		Date of Birth	E-mail Address
Correspondence Address			
Telephone No. (Office)		(Home)	Fax No.

Part II: Qualifications for Membership

Academic Qualifications		
Degree/Diploma	Name of University/College	Date obtained

Professional Qualifications (<i>Please give details of other Value Management Societies' membership</i>)			
Professional Body	Grade of Membership	Division	Date of Election

* Please delete where appropriate.

Part III: Details of Professional Practice (please attach your CV outlining your professional employment, experiences, knowledge and experience in value management)

Details of Present Employer	
Name of Company/Organisation	
Address	
Position	
Date joined	
Nature of present employment	

Part IV: Nomination

We, the undersigned, from personal knowledge or careful enquiry, recommend that the applicant is in every respect worthy of election as **Fellow /Member/ Associate Member/ Student Member*** of the Hong Kong Institute of Value Management and propose him/her to the Membership Committee as a proper person to be admitted into the Institute.

Signature of two proposers (who must be Fellow /Member of the Institute). At least one proposer must be a Fellow. Please complete all details required.

Date	Name in full	Grade	Signature	Name of Organisation	Tel. No.

Please note that one of the proposers may be invited to introduce the applicant to the Membership Committee at a meeting scheduled for that purpose.

Part V: Declaration

I, the undersigned, being proposed for election to **Fellow /Member/Associate Member/ Student Member*** of the Hong Kong Institute of Value Management, do hereby undertake, in the event of my election, to abide by the Constitution and Bye-Laws of the Institute, as they now exist, or as they may hereafter be altered, amended or enlarged.

I further declare that all particulars given in this application are true and correct.

Date: _____

Signature of applicant: _____

*** Please delete where appropriate.**

FOR OFFICE USE ONLY	Date	Name of responsible officer	Officer's Signature	Remarks
Application received				
Acknowledgment sent				
Particulars verified and checked				
Membership Committee decision				
Entry to Register of Members				
Member informed				

**NOTES TO APPLICATION FOR MEMBERSHIP
- FELLOW /MEMBER / ASSOCIATE MEMBER /STUDENT MEMBER**

- The application should be completed in full and must be accompanied by your CV outlining your professional employment and experiences, and the knowledge and experience in value management. Photocopy of documents confirming the applicant's Value Management training and practical experience is required.
- **Entrance Fee and Annual Subscription are payable upon application.** Please issue a cheque payable to "Hong Kong Institute of Value Management Limited", and attach it to the application form. Please refer to the enclosed leaflet for the entrance fee and annual subscription fees for the current year.
- Applications which do not meet all the requirements of the Institute, including the associated fees, will not be processed.
- False declarations, whether on the part of the applicant or the proposers, may lead to disciplinary and/or legal action.
- Applications for fellowship/membership will be considered by the Membership Committee at its next meeting scheduled for that purpose, provided that the application has been received at least 21 days in advance of that meeting. The applicant may be required to attend that meeting and one of the proposers may be asked also to introduce the applicant to the Membership Committee (see Part IV -Nomination).

Any enquiries should be addressed to Dr. Mei-yung, LEUNG, Membership and Certification Director, P.O. Box No. 1358, G.P.O., Hong Kong. Email: membership@hkivm.org